



Quality | Support | Services

[www.rjcp.net.au](http://www.rjcp.net.au)

# Creating Effective Individual Participation Plans (IPPs)

## About the Workshop

Creating strong, workable Individual Participation Plans is essential for both compliance and success within Job RJCP. This 1-day workshop will guide participants through both contractual requirements and best practice related to the creation of Individual Participation Plans across RJCP.

This workshop will focus on developing Individual Participation Plans that encourage participation while at the same time develop individuality in service delivery. Participants will consolidate learning through the analysis of Individual Participation Plans and case studies that reflect actual Employment Services service delivery

## Who Should Attend

This workshop has been designed for frontline staff delivering client services to job seekers under the RJCP Funding Agreement.

## Workshop Investment (per participant)

\$440 (inc GST) RJCP Central Non-Members

\$330 (inc GST) RJCP Central Members

## Workshop Content

- The role of Individual Participation Plans
- Negotiating Individual Participation Plans
- Choosing the right activities
- Time faming activities appropriately
- IPPs and Volunteer Job Seekers
- Reviewing Individual Participation Plans
- Individualising Plans
- Compliance in IPP creation
- IPP's and job seeker compliance/PR's
- Effectively using the Barrier management Tool
- IPP's and their impact on performance (Quality)

## In-House Training

This workshop can be delivered directly to your staff as an in-house training program. All in-house training workshops can be tailored to meet your individual needs

## Upcoming Workshops

All upcoming workshops will be advertised through our website [www.rjcp.net.au](http://www.rjcp.net.au)

RJCP Central (a division of Job Services Central)

Phone : 1800 508 290 | Fax : (02) 9475 0239 | Web: [www.rjcp.net.au](http://www.rjcp.net.au)